



Republic of the Philippines  
**Unified Student Financial Assistance System for Tertiary Education**

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**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR**  
TES-09-2019

For : **ALL REGIONAL DIRECTORS**  
**ALL PRESIDENTS OF STATE UNIVERSITIES AND COLLEGES**

**Attention: All UniFAST Regional Coordinators**

From : **ATTY. CARMELITA YADAO-SISON MNSA, PhD.**  
OIC Executive Director IV

Subject : **VERIFICATION AND VALIDATION OF ON-GOING ESGP-PA**  
**SCHOLARS ENROLLED IN STATE UNIVERSITIES AND COLLEGES**  
**FOR ACADEMIC YEAR 2018-2019 AND SUBMISSION OF**  
**FINANCIAL REPORTS BY SUCs WITH ON-GOING ESGP-PA**  
**SCHOLARS**

Date : 31 January 2019

Pursuant to the mandate of R.A. 10687 "The UniFAST Act" and R.A. 10931 "The Universal Access to Quality Tertiary Education Act", all implementing agencies of government-funded student financial assistance programs are required to regularly prepare and submit reports about the status of program implementation subject to the standard government accounting and auditing rules and regulations.

The billing statements for the on-going ESGP-PA Scholars for the First Semester, Academic Year 2018-2019 had been processed by the UniFAST Secretariat and endorsed to CHED-AFMS for payments and issuance checks. Some State Universities and Colleges have already facilitated the release of funds to their respective ESGP-PA scholars.

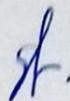
In this regard, the UniFAST Secretariat requests the President of State Universities and Colleges with on-going ESGP-PA Scholars for the First Semester, Academic Year 2018-2019 to submit on or before February 28, 2019 the following certified lists: (1) on-going ESGP-PA scholars who received their book allowance and



monthly stipends, (2) ESGP-PA Scholars who dropped-out in the 1<sup>st</sup> or 2<sup>nd</sup> Semester, AY 2018-2019, (3) those who applied for leave of absence, and (4) the financial reports for the utilization of the 3% administrative cost for the First Semester, Academic Year 2018-2019.

All UniFAST Regional Coordinators are enjoined to conduct the verification and validation on the list of on-going ESGP-PA scholars in State Univerisites and Colleges in their respective Regions and prepare the validated list of ESGP-PA Scholars and submit the results to the UniFAST Secretariat on or before February 28, 2019.

Thank you for your immediate compliance and cooperation.

A handwritten signature in blue ink, consisting of a stylized initial 'S' followed by a period.